

Utility Commission Regular Meeting

City of Dripping Springs Council Chambers
511 Mercer Street – Dripping Springs, Texas
Thursday, February 15, 2024, at 4:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

Commission Members

Charlie Busbey, Chair Barney Austin Lara Dudek Mark Miller Matthew Ordway

Staff, Consultants, & Appointed/Elected Officials

Utilities Service Manager Dane Sorenson Deputy City Secretary Cathy Gieselman Mayor Bill Foulds, Jr.

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

PRESENTATIONS

Presentations are for discussion only and no action shall be taken.

MINUTES

1. Approval of the January 10, 2024, Utility Commission meeting minutes.

UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

2. Water & Wastewater Facility Report.

BUSINESS AGENDA

3. Discuss and consider approval of the Revised 2024 Utility Commission meeting calendar.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

<u>Utility Commission Meetings</u> (pending Approval of Revised Calendar)

March 21, 2024, at 4:00 p.m. April 18, 2024, at 4:00 p.m. May 16, 2024, at 4:00 p.m.

City Council Meetings

February 20, 2024, at 6:00 p.m. March 5, 2024, at 6:00 p.m. March 19, 2024, at 6:00 p.m. April 2, 2024, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **February 9**, 2024 at 12:00 PM.



This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Utility Commission Regular Meeting

City of Dripping Springs Council Chambers
511 Mercer Street – Dripping Springs, Texas
Wednesday, January 10, 2024, at 4:00 PM

MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of the Commission present, Chair Busbey called the meeting to order at 4:00 p.m.

Commission Members present were:

Charlie Busbey, Chair Barney Austin Lara Dudek Mark Miller Matthew Ordway

Staff, Consultants, & Appointed/Elected Officials present were:

Public Works Director Aaron Reed Utilities Service Manager Dane Sorensen

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

PRESENTATIONS

Presentations are for discussion only and no action shall be taken.

Charlie Flatten wished the Commission Happy New Year.

MINUTES

1. Approval of the December 13, 2023, Utility Commission meeting minutes.

A motion was made by Commissioner Austin to approve the December 13, 2023, Utility Commission meeting minutes. Commissioner Ordway seconded the motion which carried unanimously 5 to 0.

UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

2. Water & Wastewater Facility Report

Dane Sorenson presented the staff report which is on file.

BUSINESS AGENDA

3. Discuss and consider possible action regarding meeting frequency for the Utility Commission.

A motion was made by Commissioner Dudek to make a recommendation to change the Utility Commission meeting date to the third Thursday of the month at 4:00 p.m. Commissioner Miller seconded the motion which carried unanimously 5 to 0.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Utility Commission Meetings

February 14, 2024, at 4:00 p.m. March 13, 2024, at 4:00 p.m. April 10, 2024, at 4:00 p.m.

City Council Meetings

January 16, 2024, at 6:00 p.m. February 6, 2024, at 6:00 p.m.

February 20, 2024, at 6:00 p.m. March 5, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Austin to adjourn the meeting. Commissioner Ordway seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 4:23 p.m.



City of Dripping Springs

Post Office Box 384
511 Mercer Street
Dripping Springs, Texas 78620

Staff Report from: Aaron Reed

Commission Meeting Date:	02/15/2024
Item Wording:	Update on Utilities for the month of January 2024
Agenda Item Requestor:	Utility Commission

Projects Under Construction:

Driftwood Ranch Phase 4 Final Plat

Treated effluent line under construction

Driftwood effluent line - obtaining permits

Upcoming projects:

Anarene (Double L) – Water and Wastewater plans under review

Wild Ridge (Cynosure) – Water and Wastewater plans under review

Village Grove –Wastewater plans under review

New Growth –Wastewater plans under review

South Regional Water Reclamation Expansion Project Update:

The Supreme Court has requested additional briefing. Final briefings are due March 8th. There is no timeline on how quickly they decide whether they will hear oral arguments or dismiss the case.

No new updates on the TLAP Amendment 2 contested case.

Dripping Springs Retail Water Update:

Stage 3 watering restrictions are in place for all CODS water customers.

The City is currently negotiating an amendment to the wholesale agreement with the WTCPUA.

South Regional Water Reclamation Facility Operations Report.

Item 2.

The South Regional Water Reclamation Facility has been operating within permit limits since the last meet large amount of rainfall caused inflow and infiltration. This caused higher than average flows by around 9 percent.

National Works continues to work on the WWLA manhole rehab. This will rehab 46 manholes and add vented lids along the route. 20 have been completed so far.

No reportable violations have occurred this month. We are still waiting for the final lab results to come through.

Arrowhead Wastewater Plant Update:

The City is working with AUC on the plant expansion. Plant mobilization will be in early April. Bid packages will be completed by late February.

The freezing weather caused some damage to the process water lines and pumps. Repairs have been made along with some upgrades. Corrective action has been taken to mitigate future issues.

No reportable violations have occurred this month. We are still waiting for the final lab results to come through.

Update on Reclaimed Water:

Staff is finalizing the effluent pump station. We are waiting for the installation of a pump control panel.

Item 2.

Commission	Item 2.
Recommendations:	
Actions by Other	
Jurisdictions/Entities:	
Previous Action:	
Danaman dad Astiana	
Recommended Action:	
Alternatives/Options:	
Aiternatives/ Options.	
Budget/Financial Impact:	
Attachments:	
Related Documents at	
City Hall:	
Public Notice Process:	
Public Comments:	
Public Comments:	
Enforcement Issues:	
Zinorcoment issues.	
Comprehensive Plan	
Element:	
Next Step/Schedule:	

Jan-24																			
Day	Weather	Temp	Rain	Flow		Inst GPM	Drip meter		Reuse meter		Combine Effluent	Cl2 Residual	NTU	BOD	TSS	E-coli	Ph	DO	Temp
1	Sunny	41	0	25993	261	98.8	20921	21	237	141.5	162.5	6.62	5.03						
2	Cloudy	41	0	26241	248	143.26	20921	0	425.3	188.3	188.3	4.15	1.72	5	3	2	7.8	8.3	16.4
3	Cloudy	42	0.89	26558	317	82.09	20952	31	635.3	210	241	3.23	1.98						
4	Cloudy	43	0	26838	280	59.72	21054	102	849.3	214	316	5.32	1.69	2		1			
5	Fog	46	0.23	27139	301	134.57	21205	151	983.4	134.1	285.1	6.65	1.58						
6	Sunny	30	0	27429	290	82.89	21302	97	1124.2	140.8	237.8	5.89	2.82						
7	Sunny	43	0	27709	280	87.17	21387	85	1323.1	198.9	283.9	6.85	3.15						
8	Drizzle/Cloudy	56	0.21	27980	271	106.39	21514	127	1377.1	54	181	2.83	2.32	3		2			
9	Vindy/Part Cloud	42	0.09	28264	284	126.82	21608	94	1486.6	109.5	203.5	3.79	2.2	2	1	1			
10	Clear	29	0	28541	277	59.32	21720	112	1603.5	116.9	228.9	4.19	1.69						
11	Clear	46	0	28825	284	8.77	21836	116	1718.1	114.6	230.6	5.19	1.77						
12	Wiindy	53	0	29125	300	79.33	21940	104	1832.1	114	218	5.11	2.02						
13	Clear	26	0	29450	325	75.94	22022	82	1982.4	150.3	232.3	6.36	2.31						
14	Cloudy	21	0	29745	295	71.57	22124	102	2179.5	197.1	299.1	6.17	2.28						
15	Ice	12	0	30117	372	265.73	22246	122	2394.5	215	337	5.88	2.13						
16	Clear	15	0	30440	323	148.22	22326	80	2562.6	168.1	248.1	2.46	2.11	2	2	1			
17	Clear	10	0	30808	368	135.88	22426	100	2743.3	180.7	280.7	4.28	2.19						
18	Clear	40	0	31187	379	121.07	22516	90	3007.1	263.8	353.8	5.74	2.62	2		3.1			
19	Clear	42	0	31511	324	79.55	22599	83	3227.5	220.4	303.4	5.19	2.41						
20	-	-	-	31881	370	-	22711	112	3433.7	206.2	318.2	5.02	2.23						
21	-	-	-	32176	295	164.44	22805	94	3614.6	180.9	274.9	2.66	2.17						
22	Rain	46	1.92	32492	316	337.84	22886	81	3776	161.4	242.4	3.04	2.96	1		5.1			
23	Rain	55	0.64	32904	412	81.25	22999	113	3992.6	216.6	329.6	7.4	1.98	1	1	1			
24	Rain	53	0.5	33208	304	135.29	23112	113	4192.4	199.8	312.8	6.41	2.24						
25	Rain	49	1.23	33591	383	126.65	23223	111	4319.2	126.8	237.8	6.97	2.02						
26	Cloudy/Foggy	50	0.01	33903	312	137.41	23324	101	4497.4	178.2	279.2	5.73	2.06						
27	Cloudy	49	0	34233	330	70	23455	131	4721.4	224	355	3.01	1.98						
28	Sunny	33	0	34529	296	37.54	23545	90	4875.2	153.8	243.8	4.37	2.18						
29	Clear	32	0	34790	261	82.01	23631	86	4881.8	6.6	92.6	5.73	2.25						
30	Cloudy	41	0	35087	297	139.21	23745	114	5140.1	258.3	372.3	4.53	2.12						
31	Partly Cloudy	37	0	35373	286	90.94	23848	103	5140.1	0	103	5.95	2.28						
			TOTAL		9641			2948		5044.6	7992.6			1					
			AVG		311			95		163	258	5.06	2.27	2.250	1.750	1.679	7.800	8.300	16.400
			MIN		248			0		0	92.6	2.46	1.58	1.000	1.000	1.000	7.800	8.300	16.400
			MAX		412			151		263.8	372.3	7.4	5.03	5.000	3.000	5.100	7.800	8.300	16.400

CoDS Arrowhead/ TPDES Permit No. WQ0014824001

Year: 2024-2025 Month: January

	_				Effluent			Influ	ent
Date	Daily Avg Flow (mgd)	Flow Drip Skid (mgd)	BOD (mgl)	TSS (mgl)	e-Coli (cfu)	CL2 (mgl)	pH (su)	BOD (mgl)	TSS (mgl)
Daily Avg mgl			25.0	40.0	126.0	1.0 - 4.0	6.0 - 9.0		
Smpl Frequency			1/wk	1/wk	1/qtr	5/wk	1/mo	2/mo	2/mo
1/1/2024	0.057	0.058				5			
1/2/2024	0.058	0.06	7	16	13.1	5.3	7.6	361	290
1/3/2024	0.059	0.063				5.9			
1/4/2024	0.061	0.063				2.3			
1/5/2024	0.056	0.06				5.3			
1/6/2024	0.055	0.058				5.5			
1/7/2024	0.054	0.054				5.5			
1/8/2024	0.056	0.06				7.3			
1/9/2024	0.063	0.07	12	19		2	7.9		
1/10/2024	0.062	0.069				8.8			
1/11/2024	0.06	0.066				8.8			
1/12/2024	0.067	0.069				2			
1/13/2024	0.057	0.07				-			
1/14/2024	0.06	0.067				-			
1/15/2024	0.1	0.058				2			
1/16/2024	0.11	0.084	18	34		3.2	7.8	204	172
1/17/2024	0.1	0.151				1.2			
1/18/2024	0.089	0.112				2			
1/19/2024	0.068	0.073				2			
1/20/2024	0.062	0.069				2.1			
1/21/2024	0.069	0.074				2.3			
1/22/2024	0.07	0.068				8.6			
1/23/2024	0.084	0.089	15	22		1.3	7.8		
1/24/2024	0.076	0.079				2.4			
1/25/2024	0.083	0.087				-			
1/26/2024	0.064	0.079				1.5			
1/27/2024	0.058	0.06				2.2			
1/28/2024	0.05	0.053				2.5			
1/29/2024	0.057	0.067				1.3			
1/30/2024	0.059	0.068				6			
1/31/2024	0.059	0.068				1.8			
Average	0.06719355	0.071806452	13	22.75	13.1	3.789285714	7.775	282.5	231



STAFF REPORT

City of Dripping Springs

PO Box 384

511 Mercer Street

Dripping Springs, TX 78620

Submitted By: Cathy Gieselman, Deputy City Secretary

Commission Meeting

Date:

February 15, 2024

Agenda Item Wording: Discuss and consider approval of the Revised 2024 Utility Commission

meeting calendar.

Agenda Item Requestor: Dane Sorenson, Utility Services Manager

Summary/Background: At the January 10, 2024, Utility Commission meeting, the Commissioners approved a recommendation to change the Utility Commission meeting date to the third Thursday of the month at 4:00 p.m. The City Council approved the change to Ordinance 2024-03 at the January 16, 2024, City Council meeting. The revised Utility Commission ordinance calls for monthly meetings to be scheduled for 4:00 p.m., the 3rd Thursday of each month at City Hall in the Council Chambers.

> Attached for review is the proposed, revised 2024 meeting calendar with approved city holidays; UC meetings are highlighted in turquoise. There are no conflicts with CODS holidays. Meetings may be rescheduled throughout the year as the Commission sees fit.

Commission **Recommendations:** Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

1. UC 2024 Proposed Revised Calendar **Attachments:**

Next Steps/Schedule: 1. Update calendar if any changes

- 2. Add meetings to calendars:
 - a. Commission, Staff and City Council Member liaison(s)
 - b. City website main calendar
 - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
- 3. Provide final calendar to Commission, Staff and City Council Members

2024

Utility Commission

JANU	ARY						FEBRU	JARY					
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29		
MARO			14/55		===		APRIL					==.	
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
3	4	5	6	7	1 8	2 9	7	1 8	2 9	3 10	4	5	6 13
10	11	12	13	14	15	16	14	15	16	17	11 18	12 19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30		23	20	2,
31													
MAY							JUNE						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						
JULY							AUGU	IST					
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31
SEPTE	MBER						осто	BER					
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		
NOVE	MBER						DECEI	MRED					
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
JUN	IVIOIN	IUE	WED	1110	1	2 2	30N 1	2	3	4	5	6	5А I 7
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10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

CITY HOLIDAYS							
	DSISD HOLIDAYS						
	UC Meetings						
01/10/24	Regular Meeting						
02/15/24	Regular Meeting - Begin 3rd Thursday						
03/21/24	Regular Meeting						
04/18/24	Regular Meeting						
05/16/24	Regular Meeting						
06/20/24	Regular Meeting						
07/18/24	Regular Meeting						
08/15/24	Regular Meeting						
09/19/24	Regular Meeting						
10/17/24	Regular Meeting						
11/21/24	Regular Meeting						
12/19/24	Regular Meeting						